

REGIONAL BUSINESS AND LABOR ADVISORY BOARD
CENTER OF OCCUPATIONAL HEALTH AND EDUCATION (COHE)

June 10, 2014
9:30 – 12:00

M I N U T E S

Present: (*Voting Members)

*Greg Kabacy
*Patrick Holden
*Jerri Wood
*Nicole Grant
*Joe Kendo
*Michael Barron

COHE Staff:

Tim Gilmore, Tom Lehmann, COHE at Group Health
Jon Reynolds, COHE at UW Med/Harborview
Jaime Nephew, Grace Casey, COHE at UW Med/Valley
Paul Darby, Nicole Cushman, COHE Alliance of WWA

Guests:

Morgan Wear, L&I
Susan Campbell, L&I

I. Introductions: Jerri Wood

All participants introduced themselves.

Minutes from the January meeting were approved with amendment to fix spelling of Greg Kabacy's name (not Cabacy).

II. Draft Charter: Morgan Wear

Draft Charter: Morgan shared the draft charter for the regional Board. There were several changes suggested:

- The section on replacing members should be moved to Section V – Membership, and state the Chair and Vice Chair will go to their respective caucuses for new members.
- Change Section IX, Staff Assistance, to state that L&I will maintain the membership roster.

The Charter was approved as amended.

III. Discussion of Role of Business and Labor: Jerri Wood and Greg Kabacy

- 1) The Board and COHE staff discussed the role of business and labor and possible outreach activities of the COHEs. Suggestions from the Board for outreach included –

- Employer education and outreach (beyond claim-specific outreach)
 - Information on trends in injuries for employers
 - Can L&I help with this?
 - Site visits
 - Webinars
 - Prevention information and resources (DOSH, etc.)
 - When injured workers should go the emergency room versus urgent care or family provider
 - Outreach to Retro groups
 - Newsletters to employers
 - David Groves is newsletter contact for Labor Council. Can send him articles and notices of meetings/seminars.
 - Posters for employee break rooms
 - Can L&I produce one for all COHEs to use?

- 2) Another role of the Board is to monitor key performance indicators for COHE services

- L&I produces a quarterly COHE-level report for each COHE. These will be available to review at our next meeting.
 - These reports are based on billing data for the most part and are only as accurate as the bills received at L&I. Bills for some best practices, especially phone calls, can be underreported. L&I's billing policies for phone calls are different from Medicaid, which can also result in under billing.
 - Are there indicators that can come directly from the COHEs? The hosting COHE should present an update on their activities, goals, etc., and bring any data that they think will be useful.

- Can the Board see data by industry?
 - Compare COHE to non-COHE
 - Are there industries not represented by COHE claims?
 - Outreach to specific industries?
 - Can L&I help with this?
- 3) The Board asked the COHEs to share their expectations and needs from the Board.
 - Share outreach opportunities
 - Share contact information for business and labor groups
 - Both business and labor agreed to share this information in the near future.
 - Help get feedback from employers
 - What do they want to know from COHEs?
 - Feedback on injured worker care
- 4) Role of this Board in ACHIEV meetings (Advisory Committee on Healthcare Innovation and Evaluation)
 - Jerri can attend the meetings.
 - At the next meeting, COHE at the Everett Clinic and COHE at UW Med/Valley will be giving updates on their COHE innovations.
- 5) Coordination with the Eastern Washington Board
 - Chair and Vice Chair will coordinate and share information with the EWA Regional Board.

IV. Meeting evaluation

Most people rated this meeting as a 3 on a scale of 1-5 (with 5 high and 1 low).

V. Next Meeting(s):

- The Chair suggested we schedule meetings about 2 weeks before the ACHIEV meetings. The next ACHIEV meeting is in late October. Both the Chair and Vice Chair suggested that COHE Alliance of Western Washington host the next meeting. It will be held at the service location in Tukwila. [Date is now set – October 9, 9:30-12:00.]
- The COHE hosting the meeting will give a presentation on their COHE activities.
- Agenda item for the next meeting will include
 - COHE-level report cards
 - Reports from annual contract review
 - Work plans
 - Host COHE report

Meeting adjourned: 12:00