



STATE OF WASHINGTON
DEPARTMENT OF LABOR AND INDUSTRIES

December 3, 2010

Re: ASME Checklist as listed on the Contractors Check sheet

Dear Fellow Elevator Professional,

It has come to our attention that many individuals do not know what the ASME Checklist is or where to obtain it. In this communication, I hope to eliminate this misunderstanding.

The ASME checklist is a list of items specifically addressing the examination requirements of an elevator or escalator. It is broken down into six segments of the elevator: 1) Inside car. 2) Cartop. 3) Machine room. 4) Pit. 5) Emergency fire service. 6) Outside hoistway. These segments and items coincide with the ASME A17.1 – 8.10, Acceptance Inspection Examinations and Tests. Now it may be clear why this is useful when it is time to perform the acceptance of your new elevator or escalator.

Since this is an official list of required examinations and tests out of the ASME A17.1 code, the uses are valuable to you, your company, and the owner. The inspectors have been directed to follow the ASME checklist when witnessing your acceptance tests. The benefits are being prepared and knowing what will be inspected and being in a position to have the inspections run smoothly and more efficiently.

In considering, the Contractors Checklist sheet, please place a check mark beside the reviewed ASME checklist. The ASME Checklist can be bought through Elevator World or there is a website that offers a free download. Paste this address into your browser:

<http://cstools.asme.org/csconnect/CommitteePages.cfm?Committee=L01032000&Action=17126>

You will be directed to a page that allows you to print electric, hydraulic, escalator, and emergency fire service check lists. All are very valuable tools when it comes to being prepared for your inspection. Now, it should be noted that these checklists are not all-inclusive to every item in the code book, but they will go a long way in helping you be ready for an inspection.

To summarize, the ASME checklist needs to be reviewed (items checked off) by the elevator personnel on site. Be sure to check it off on the Contractors Checklist sheet. If anyone needs further assistance please contact Becky Ernstes at 360) 902-6456 or myself at 360) 902-6130.

Respectfully,

Jack Day, Chief Elevator Inspector